



Mid-MO
Regional Planning
Commission

FY26 Transportation Work Plan & Budget Summary
July 01, 2025 – June 30, 2026

David Bock, Executive Director

Task 1 – Administration

Purpose:

This task covers general administration tasks related to the execution of the contract to include, but not limited to: accounting, reporting, performance evaluation and general correspondence. All reporting will follow the guidelines described in 23 CFR 420.117(b), as well as maintain the required documentation for work elements as described in 23 CFR 420.111. This is necessary for reimbursement of RPO funds from MoDOT and provides the audit detail to justify the continued funding availability.

End Documents:

- Invoices
- Activity and financial reports, on agreed upon timeframe
- FY 25/26 Performance Evaluation
- FY 25/26 Transportation Planning Work Plan
- Financial audit
- Direct/Indirect Cost Documentation
- Title VI update
- To receive the top evaluation score, an RPC must expend at or in excess of 1,200 hours of staff time devoted to the Work Plan and document that time.

Prior Year Accomplishments:

In FY25, Mid-MO RPC submitted to MoDOT the required activity and expenditure reports summaries. Our work program activities and expenditures meet the recommended guidelines (self-evaluation tool) as established by MoDOT and the Missouri Association of Councils of Government (MACOG).

Task Deliverables:

Task Description	Staff Assigned	Estimated Completion Date
Submit invoices/financial reports on agreed-upon timeframe.	Fiscal Officer Executive Director	July 31, 2025 Oct 31, 2025 Jan 31, 2026 April 30, 2026
Prepare and submit progress and activity reports on agreed-upon timeframe. (At least quarterly)	Fiscal Officer Executive Director	July 31, 2025 Oct 31, 2025 Jan 31, 2026 April 28, 2026
Prepare and submit annual performance evaluation on time.	Fiscal Officer Executive Director	April 20, 2026

Prepare and submit annual work plan on time.	Executive Director	May 23, 2026
Provide certification of direct and/or indirect costs, as required.	Executive Director	October 15, 2024
Complete audit and share audit report with Office of Administration.	Fiscal Officer Executive Director	March 30, 2025
Prepare update of Title VI plan, if applicable. (Due on a three-year cycle.)	Regional Planner / Grants Specialist	January 11, 2026

Projected Hours

Staff Assigned	Projected Hours
Executive Director	48
Fiscal Officer	48
Regional Planner / Grants Specialist	40

Budgeted Funds:

Total Task Expense:	\$26,865.45
MoDOT 80% Share:	\$21,492.36
RPC 20% Share:	\$5,373.09

Task 2 – Core Planning Activities/Public Engagement

Purpose:

To cover all planning and public engagement activities necessary to complete the identified activities, including regional needs identification and prioritization; updating the Regional Transportation Plan, including needs and priorities, data, multi-modal asset and prioritization information and sidewalk inventories, assessments and mapping; engaging the citizens, stakeholders, TAC and board to ensure a complete and accurate needs list; supporting statewide planning efforts and participating in MoDOT sponsored event and studies; and hold at least four TAC meetings per year. This task will also include all activities that encourage public engagement and education and enhance the general transportation for the region, including

activities that provide opportunities to interface with the public, such as attending public hearings, hosting forums and workshops, TAC meetings, board meetings, newsletters, social media and other methods of communication and information sharing with the public. Planning activities may include (but are not limited to) GIS development, data generation, local development trends and assistance with local financing options for communities.

End Documents:

- Updated version of the Regional Transportation Plan
- Updated Regional Transportation Needs
- Inventory of transportation stakeholders (all modes) with contact information
- 2026 TAC Priorities for the region submitted to MoDOT
- GIS/maps as developed
- TAC agendas, minutes, and other documents used to conduct at least four TAC meetings throughout the FY

Prior Year Accomplishments:

Annual update to the Mid-MO Regional Transportation Needs List has been completed. This includes all modes of transportation. In-person meetings were conducted with each of our six counties to identify and prioritize regional transportation needs. Mid-MO RPC also held four meetings of our Transportation Advisory Committee (TAC). The individual county-wide meetings and TAC meetings assisted with the development of MoDOT’s unfunded needs list.

Mid-MO RPC staff updated multiple chapters within our Regional Transportation Plan.

Mid-MO RPC staff provided planning and technical assistance to several local governments and transportation organizations in the region on transportation related projects and funding opportunities.

Mid-MO RPC staff also worked to inform the public on transportation related issues and activities through Mid-MO RPC’s website, social media, the Mid-MO RPC annual report, and in-person meetings.

Task Deliverables:

Task Description	Staff Assigned	Estimated Completion Date
Participate in MODOT sponsored events and processes, including Statewide Planning Partners meeting and district-level meetings and periodic	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026

MODOT leadership calls. District level meetings include district prioritization meetings, high-priorities, unfunded needs prioritization meeting and project selection meetings for TAP and BRO projects.		
Provide identification and prioritization of Tier 1, 2 and 3 High Priority, Unfunded Needs for use in statewide planning	Executive Director Transportation Planner/GIS Specialist	June 30, 2026
Provide support towards the development of statewide planning efforts.	Executive Director Transportation Planner/GIS Specialist	June 30, 2026
Engage in specific MODOT transportation studies conducted by MODOT.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grant Administrator	June 30, 2026
Update Regional Transportation Plan, to include Needs and Priorities, including soliciting, fielding and following needs submitted by citizens; updated data gathered from Census, cities, counties and other sources; updated list of transportation stakeholders; update of multi-modal asset and prioritization information and update sidewalk assessments/mapping.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist Grants Specialist Administrative Assistant	June 30, 2026
Hold four to six TAC meetings, including preparation of agendas, minutes, other documents, coordinate speakers, prioritize needs and submit annual report.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist Administrative Assistant	June 30, 2026
Activities Beyond the Core		
Public engagement through public presentations; website updates; newsletter, annual report, and other publications; maintaining and updating contacts lists.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist Regional Planner/Grants Specialist Administrative Assistant	June 30, 2026
Assist local government membership with planning projects that incorporate transportation, land use, and resiliency components. This may include comprehensive plans, transportation and land use plans, bike/ped plans, ADA transition plans, sidewalk inventories, etc.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist Regional Planner/Grants Specialist Grants Specialist	June 30, 2026
Provide project development and technical assistance to member communities and other transportation stakeholders in the region. Activities include grant writing and other funding	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist Regional Planner/Grants Specialist Grants Specialist	June 30, 2026

application assistance as well as other technical assistance that impacts transportation	Administrative Assistant	
Coordinating efforts with the region's two MPOs (CAMPO and CATSO), including attending meetings.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026
GIS mapping of transportation infrastructure as may be requested. Examples include low-water crossings, off-system bridges, signs, sidewalks, etc. Includes upkeep of existing GIS data of the region's transportation system.	Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026
Continue to work with transit providers on coordination efforts to improve mobility issues in the region.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026
Staff participation in MACOG Transportation Sub-Committee discussion with MoDOT	Executive Director	June 30, 2026
Continue to pursue other transportation related activities including ADA transition plans, road safety audits, traffic studies, and benefit-cost analysis for transportation projects.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026
Assist with multi-modal related transportation projects including working with the Heartland Port Authority and Howard/Cooper County Port Authority	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026
Multi-modal related planning and prioritization activities.	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026

Projected Hours

Staff Assigned	Projected Hours
Executive Director	536
Transportation Planner / GIS Specialist	800
Regional Planner / Grants Specialist	100
Regional Planner / Grants Specialist	48
Grants Specialist	120
Administrative Assistant	48

Budgeted Funds:

Total Task Expense:	\$67,768.36
MoDOT 80% Share:	\$54,214.69
RPC 20% Share:	\$13,553.67

Task 3 – Professional Development

Purpose:

Includes activities necessary to support transportation planning staff activities. RPC will partner with MACOG on coordination of transportation planning activities, including fiscal officer’s quarterly meetings, transportation planners quarterly meeting, transit and bike/ped information and other transportation-related work to benefit RPCs. This category should also include any memberships to professional, state or national organizations and other staff activities to stay current on transportation issues and trends.

End Documents:

- Certificates of achievement
- Conference attendance
- LPA certification for at least one staff member

Prior Year Accomplishments:

Mid-MO RPC staff are active participants in MACOG activities and attended all of the organization’s meetings. We were also regular attendees of the Missouri GIS Advisory Council, including the Missouri GIS Conference.

Task Deliverables:

Task Description	Staff Assigned	Estimated Completion Date
Attend MACOG meetings and MACOG annual professional development conference	Executive Director	June 30, 2026
Participate in quarterly transportation planners workgroup.	Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026
Participate in fiscal officer quarterly meetings and other fiscal related professional development that may assist with creation of MoDOT invoices.	Fiscal Officer	June 30, 2026
GIS related professional development	Transportation Planner/GIS Specialist Regional Planner/Grant Writer	June 30, 2026
Attending trainings, conferences, and workshops that keep staff updated on transportation related issues and	Executive Director Transportation Planner/GIS Specialist Regional Planner/Grants Specialist	June 30, 2026

encourage further development of planning skills.		
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Projected Hours

Staff Assigned	Projected Hours
Executive Director	60
Fiscal Officer	12
Transportation Planner / GIS Specialist	60
Regional Planner / Grants Specialist	20
Grants Specialist	20

Budgeted Funds:

Total Task Expense:	\$7,111.96
MoDOT 80% Share:	\$5,689.57
RPC 20% Share:	\$1,422.39

Task 4 – Multi-Modal Activities

Purpose:

This task encompasses planning and public engagement activities through the formation of a separate Multi-Modal Transportation Advisory Committee, focusing on multi-modal transportation to complete the identified activities.

End Documents:

- Documentation of an established multi-modal transportation advisory committee and related documents such as membership list, bylaws, meeting schedule, etc.
- Provide MMTAC agendas, minutes, sign-in sheets and other meeting hand-outs, documenting that at least four MMTAC meetings were held, with at least one meeting being a joint meeting between TAC and MMTAC.
- Any multi-modal GIS/maps as developed
- Any multi-modal assessments, inventories and plans that may have been developed.
- Certificates from any completed trainings.

Prior Year Accomplishments: We set up our Multi-Modal Transportation Advisory Committee (Multi-Modal TAC) including establishing bylaws for the committee and appointing representatives from the various transportation modes. The committee held two quarterly meetings, including a joint meeting with our TAC, and plans to continue meeting quarterly in the coming year.

Task Deliverables:

Task Description	Staff Assigned	Estimated Completion Date
<p>Maintain and coordinate a Multi-Modal Transportation Advisory Committee (MMTAC). Work in partnership with MODOT to determine modes to be represented, number of seats, meeting schedule; develop bylaws and procedures. Develop a process that includes public engagement for selecting multi-modal representation on the MMTAC.</p>	<p>Executive Director Transportation Planner/GIS Specialist</p>	<p>Ongoing, June 30, 2026</p>
<p>Coordinate at least four MMTAC meetings with at least one meeting being a joint meeting between TAC and MMTAC. Incorporate presentations from MODOT multi-modal divisions into the MMTAC meetings to increase understanding of various modes. Document meetings through agendas, minutes, sign-in sheets.</p>	<p>Executive Director Transportation Planner/GIS Specialist</p>	<p>June 30, 2026</p>
<p>Maintain/update an inventory of multi modal transportation stakeholders with contact information.</p>	<p>Executive Director Transportation Planner/GIS Specialist</p>	<p>June 30, 2026</p>
<p>Create/update sections of the Regional Transportation Plan to reflect multi-modal inventory, needs, service providers, stakeholders, High-Priority, Unfunded Multi-modal needs, and incorporate maps/GIS as needed.</p>	<p>Executive Director Transportation Planner/GIS Specialist</p>	<p>June 30, 2026</p>
<p>Work with MMTAC and multi-modal stakeholders to update and prioritize regional multi-modal needs list and develop Multi-Modal High Priority,</p>	<p>Executive Director Transportation Planner/GIS Specialist</p>	<p>June 30, 2026</p>

Unfunded Needs (HPUN) list to be approved by RPC board and submitted to MODOT.		
Attend meetings, trainings, and conferences to expand knowledge of modes.	Executive Director Transportation Planner/GIS Specialist	June 30, 2026
Participate in MODOT multi-modal meetings as requested.	Executive Director Transportation Planner/GIS Specialist	June 30, 2026

Projected Hours:

Staff Assigned	Projected Hours
Executive Director	100
Transportation Planner / GIS Specialist	150

Budgeted Funds:

Total Task Expense:	\$10,815.50
MoDOT 80% Share:	\$8,652.40
RPC 20% Share:	\$2,163.10

FY26 Work Plan Totals

Projected Hours

Staff Assigned	Projected Hours
Executive Director	744
Fiscal Officer	60
Transportation Planner / GIS Specialist	1010
Regional Planner / Grants Specialist	160
Regional Planner / Grants Specialist	48
Grants Specialist	140
Administrative Assistant	48

Budgeted Funds

Total Task Expense:	\$112,561.27
MoDOT 80% Share:	\$90,049.02
RPC 20% Share:	\$22,512.25