



FY26 Transportation Work Plan

Northwest Missouri Regional Council of Governments

114 W. 3rd Street
Maryville, MO 64468
Phone: 660-582-5121

Jerri Dearmont, Executive Director
jerri@nwmorcog.org

Amy Dowis, Associate Director
amy@nwmorcog.org

Logan Rodgers, Fiscal Officer
logan@nwmorcog.org

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INTRODUCTION

The Northwest Missouri Regional Council of Governments (NWMO RCOG) is designated as a “Transportation Planning Partner” by the Missouri Department of Transportation (MoDOT) and is charged with the responsibility of identifying local and regional transportation needs, prioritizing transportation needs, educating the public and general transportation stakeholders about the transportation planning and investment process, and coordinating transportation improvements with local, regional, and state development activities. To fulfill this responsibility and engage regional leaders, the NWMO RCOG’s Board of Directors approved a policy that establishes the process for appointing representation for the region’s Transportation Advisory Committee (TAC). The policy was developed to provide an equitable and established process for appointing members to the committee.

NWMO RCOG Transportation Advisory Committee (TAC)

The TAC plays an important role in the transportation planning process. The TAC is assigned the duty of identifying and prioritizing transportation needs within the Northwest region’s five counties (Atchison, Gentry, Holt, Nodaway and Worth) and recommending these priorities to the NWMO RCOG’s Board of Directors. The board-approved TAC recommendations are then presented to MoDOT for consideration in the development of the Unfunded Needs Lists and the Statewide Transportation Improvement Program (STIP). The STIP is the tool used by MoDOT to make critical transportation investments in the State of Missouri. The TAC also plays an important role in the MoDOT Unfunded Needs Lists and how projects are determined for those three tiers.

The TAC consists of appointees from each county. Per the by-laws of the Northwest Missouri Regional Council of Government’s TAC, current TAC members are appointed by their respective county commissions to represent the interests of their jurisdictions. Members include county commissioners, city managers, city council members, and private citizens. The Chair of the TAC is a member of the NWMO RCOG’s Executive Committee, chosen by the TAC members for nomination and election.

The TAC meets on a quarterly basis to provide direction regarding the local planning process; and, in addition, it provides a forum for communication between elected officials, state transportation staff and the public regarding planning activities.

Multi-Modal Advisory Subcommittee

The Multi-Modal Advisory Subcommittee was established in 2024. It consists of two members per county plus an at-large member. The group meets a minimum of two times per fiscal year and makes recommendations regarding multimodal needs to the TAC. The subcommittee is tasked with maintaining a list of multi-modal projects for MoDOT’s High Priority Unfunded Needs list.

NWMO RCOG Work Plan

Each year, the NWMO RCOG partners with the two neighboring regional planning commissions and the Metropolitan Planning Organization (MPO) within MoDOT’s Northwest District (Green Hills Regional Planning Commission, Mo-KAN Regional Council and St. Joseph MPO) to discuss both short-term and long-term transportation and planning goals, objectives, and activities. These activities are included in our annual Transportation Work Plan.

TASK 1 – Administration

Purpose: *This task covers general administration tasks related to the execution of the contract to include, but not limited to accounting, reporting, performance evaluation and general correspondence. All reporting will follow the guidelines described in 23 CFR 420.117(b), as well as maintain the required documentation for work elements as described in 23 CFR 420.111. This is necessary for reimbursement of RPC funds from MoDOT and provides the audit detail to justify the continued funding availability.*

End Documents:

- Invoices
- Activity and financial reports, on agreed upon timeframe.
- FY26 Performance Evaluation
- FY26 Transportation Planning Work Plan
- Financial audit
- Direct/Indirect Cost Documentation
- Title VI update, if required (Next update: May 2027)
- To receive the top evaluation score, the RPC must expend at, or more than 1,200 hours of staff time devoted to the Work Plan and document that time.

Prior Year Accomplishments:

- Staff completed and submitted quarterly financial reports to MoDOT within 30 days of the end of each quarter.
- Transportation Staff completed and submitted quarterly activity reports to MoDOT within 30 days of the end of each quarter.
- Transportation Staff prepared and submitted the annual performance evaluation.
- Transportation Staff prepared and submitted the annual work plan by the due date.
- Staff provided certification of direct and/or indirect costs, as requested.
- Staff completed audits and shared audit report with the Office of Administration.

Task 1 Deliverables:

Task Description	Staff Assigned	Estimated Staff Hours	Estimated Completion Date
Prepare invoices/financial reports on agreed-upon timeframe.	Fiscal Officer		October 20, 2025 January 20, 2026 April 20, 2026 June 20, 2026
Prepare progress and activity reports and submit them quarterly along with invoice/financial reports.	Associate Director		October 20, 2025 January 20, 2026 April 20, 2026 June 18, 2026

Prepare and submit the annual performance evaluation on time.	Associate Director		April 20, 2026
Prepare and submit annual work plan on time.	Associate Director Fiscal Officer		May 21, 2026
Provide certification of direct and/or indirect costs, as required.	Fiscal Officer		Ongoing, June 30, 2026
Complete the audit report and share the audit report with the Office of Administration.	Fiscal Officer		Ongoing, June 30, 2026
Participation in MACOG's quarterly Fiscal Officer meetings	Fiscal Officer		Ongoing, June 30, 2026
Prepare update of Title VI plan, if applicable. (Updated every 3 years.)	Associate Director		Current plan expires May 2027
Total Staff Hours		284	

Task 1 Budgeted Funds:

Total Task Expense:	\$18,604.97
MoDOT 80% Share:	\$14,883.98
RPC 20% Share:	\$3,720.99

TASK 2 – Core Planning Activities/Public Engagement

Purpose: *To cover all planning and public engagement activities necessary to complete the identified activities, including regional needs identification and prioritization; updating the Regional Transportation Plan, including needs and priorities, data, multi-modal asset and prioritization information and sidewalk inventories, assessments and mapping; engaging the citizens, stakeholders, TAC and board to ensure a complete and accurate needs list; supporting statewide planning efforts and participating in MoDOT sponsored event and studies; and hold at least four TAC meetings per year. This task will also include all activities that encourage public engagement and education and enhance the general transportation for the region, including activities that provide opportunities to interface with the public, such as attending public hearings, hosting forums and workshops, TAC meetings, board meetings, newsletters, social media and other methods of communication and information sharing with the public. Planning activities may include (but are not limited to) GIS development, data generation, local development trends and assistance with local financing options for communities.*

End Documents:

- Updated version of the Regional Transportation Plan
- Updated Regional Transportation Needs
- Inventory of transportation stakeholders (all modes) with contact information
- FY26 TAC Priorities for the region submitted to MoDOT.
- GIS/maps as developed.
- TAC agendas, minutes, and other documents from hosting at least four TAC meetings throughout the fiscal year.

Prior Year Accomplishments:

- Staff attended several meetings pertaining to or that discussed statewide and local transportation issues and concerns, to include:
 - Quarterly TAC meetings
 - Bi-Annual Multi-Modal Advisory Sub-Committee meetings
 - NWMO RCOG quarterly Executive Board meetings
 - Northwest Missouri Coalition for Roadway Safety meetings
 - Northwest Missouri Coalition for Roadway Safety grant application meetings
 - Statewide Transportation Planners' quarterly meetings
 - Northwest Missouri District County Commissioners' meetings
- Transportation Staff provided planning assistance, project development, grant writing assistance and grant administration services to communities in our five-county area. Specifically, the NWMO RCOG aided with the following transportation-related projects:
 - The Fiscal Officer is helping administer two RAISE grants for the City of Maryville's.
 - The Executive Director is administering CDBG funded long-term flood recovery projects pertaining to roads in Holt County.

- Transportation Staff submitted a Rural and Tribal Technical Assistance application to fund pre-construction tasks to get a list of projects in our region to shovel-ready status, but the portal crashed so they closed the grant until they could get the technology upgraded.
- Transportation Staff wrote a general infrastructure grant for the 2024 CDBG Competitive Cycle, but it was not funded.
- Transportation Staff applied for a MoDOT Highway Safety Grant.
- Transportation Staff are currently working on two street repair projects for local towns for the CDBG Competitive Cycle that's open now.
- Associate Director assisted TAC with the scoring of roadway safety grants through the Northwest Missouri Coalition for Roadway Safety.
- The Associate Director assisted with scoring TAP grants and BRO/BFP projects.
- Transportation Staff generated maps and compiled data for the Unfunded Needs/Prioritization process.
- Transportation Staff members are working to find funding to allow each of our counties to have its own speed radar trailer.
- Transportation Staff provided transportation/traffic data to area business and communities when requested.
- The Armadillo traffic counter and speed trailer were deployed multiple times throughout the region.
- A complete overhaul and update of our Regional Transportation Plan was completed.
- Transportation Staff participated in NWMO RCOG Executive Board meetings.
- Transportation Staff distributed information to transportation stakeholders on funding opportunities.
- Transportation Staff participated in meetings on scheduled transportation improvement projects.
- Transportation Staff shared transportation related information on the NWMO RCOG website, Facebook page and in the monthly email blast.

Task 2 Deliverables:

Task Description	Staff Assigned	Estimated Staff Hours	Estimated Completion Date
Participate in MoDOT sponsored events and processes, including Statewide Planning Partners	Transportation Staff		Ongoing, June 30, 2026

meeting, district-level meetings; and monthly MoDOT Leadership calls. District level meetings include district prioritization meetings, high-priorities, unfunded needs prioritization meetings and project selection meetings for TAP and BRO/BFP projects.			
Provide regional needs identification and project prioritization, that includes public input, for use in the STIP development.	Transportation Staff		Ongoing, June 30, 2026
Provide identification and prioritization of Tier 1, 2 and 3 High Priority, Unfunded Needs for use in statewide planning.	Transportation Staff		Ongoing, June 30, 2026
Provide support towards the development of statewide planning efforts.	Transportation Staff		Ongoing, June 30, 2026
Engage in specific transportation studies conducted by MoDOT.	Transportation Staff		As needed
Update Regional Transportation Plan, to include Needs and Priorities, including soliciting, fielding, and following needs submitted by citizens; updated data gathered from Census, cities, counties, and other sources; update of multi-modal asset and prioritization information and update sidewalk assessments/mapping (as requested).	Transportation Staff		Ongoing, June 30, 2026
Hold at least four TAC meetings, including preparation of agendas, minutes, other documents, and coordinate speakers.	Transportation Staff		Ongoing, June 30, 2026
Perform GIS activities.	Transportation Staff		Completed as needed, upon request.
Co-host annual events such as NW Transportation Planning	Transportation Staff		Ongoing, June 30, 2026

Partners meeting, Freight Summit, etc., and participate in other events related to Transportation and/or roadway safety, as requested.			
Provide grant writing, grant administration and innovative financing services for transportation-related projects; and attend CDBG grant writing and administration training to help acquire funds for transportation-related projects.	Transportation Staff		Ongoing, June 30, 2026
Participate in Northwest Missouri Coalition for Roadway Safety activities.	Transportation Staff		Ongoing, June 30, 2026
Will attend Northwest Missouri Regional Council of Governments Executive Board meetings to share information on the Transportation program.	Transportation Staff		Ongoing, June 30, 2026
Assist interested communities with developing bike/pedestrian plans.	Transportation Staff		Ongoing, June 30, 2026
Distribute transportation related information to communities and constituents; publish monthly newsletter/newsflash to include any MoDOT/transportation-related news items; utilize NWMO RCOG social media and website to provide up-to-date transportation information. Prepare NWMO RCOG's Annual Report and plan the Annual Dinner which includes attendees from MoDOT.	Transportation Staff		Ongoing, June 30, 2026
Attend MoDOT public information meetings.	Transportation Staff		Ongoing, June 30, 2026
Total Staff Hours		1,215	

**Public information/education opportunities vary by year and may be expanded from the tentative schedule above as opportunities arise.*

Task 2 Budgeted Funds:

Total Task Expense:	\$63,770.76
MoDOT 80% Share:	\$51,016.61
RPC 20% Share:	\$12,754.15

TASK 3 – Professional Development

Purpose: *Includes activities necessary to support transportation planning staff activities. RPC will partner with MACOG on coordination of transportation planning activities, including fiscal officers’ quarterly meetings, transportation planners’ quarterly meeting, transit and bike/ped information and other transportation-related and multi-modal work to benefit RPCs. This category should also include any memberships to professional, state, or national organizations and other staff activities to stay current on transportation issues and trends.*

End Documents:

- Certificates of achievement
- Conference attendance

Prior Year Accomplishments:

- Transportation Staff attended Statewide Roadway Safety Conference in Columbia.
- Transportation Staff attended the Missouri Bike and Pedestrian Federation’s Active Transportation Summit.
- Transportation Staff attended the NADO Regional Transportation Conference in Greenville, South Carolina.
- Transportation Staff attended the Transportation Future Summit, held in Kansas City.
- Transportation Staff attended quarterly Transportation Planners’ meetings.
- Executive Director/Staff attended the monthly MACOG meetings and annual professional development conference.

Task 3 Deliverables:

Task Description	Staff Assigned	Estimated Staff Hours	Estimated Completion Date
Attend MACOG meetings and MACOG annual professional development conference	Executive Director/Staff		June 30, 2026
Participate in a quarterly statewide transportation planners’ meeting.	Transportation Staff		June 30, 2026
Complete LPA certification for at least one staff member	Transportation Staff		June 30, 2026
Participate in transportation/roadway safety related webinars as opportunities become available.	Transportation Staff		June 30, 2026
Host bi-monthly NW District Planning Partners Meetings	Transportation Staff		June 30, 2026
Attend Missouri’s 2025 Highway Safety & Traffic Conference	Transportation Staff		September 2025
Attend 2025 Missouri Active Transportation Summit	Transportation Staff		TBD

Attend NADO Regional Transportation Conference	Transportation Staff		July 2025
Attend meetings, training and conferences to expand knowledge of multi-modal transportation.	Transportation Staff		Ongoing, June 30, 2026
Total Staff Hours		223	

**Professional Development opportunities listed here are tentative and may be supplemented as additional options are announced.*

Task 3 Budgeted Funds:

Total Task Expense:	\$13,315.27
MoDOT 80% Share:	\$10,652.22
RPC 20% Share:	\$2,663.05

Task 4 – Multi-Modal Activities

Purpose: *This task encompasses planning and public engagement activities through the formation of a Multi-Modal Subcommittee to provide input and guidance to the RPC’s established Transportation Advisory Committee and expand TAC to include a Multi-Modal Subcommittee position. The subcommittee would be made up of subject-matter experts who understand multi-modal transportation needs in the region.*

End Documents:

- Documentation of an established Multi-Modal Advisory subcommittee and related documents such as membership list, bylaws, meeting schedule, etc.

- Provide subcommittee agendas, minutes, sign-in sheets and other meeting hand-outs, documenting that at least two subcommittee meetings were held, and that subcommittee recommendations were shared with the TAC for consideration.

- Any multi-modal GIS/maps as developed
- Any multi-modal assessments, inventories and plans that may have been developed.
- Certificates from any complete training.

Task 4 Deliverables:

Task Description	Staff Assigned	Estimated Staff Hours	Estimated Completion Date
Maintain and coordinate the Multi-Modal Stakeholder Subcommittee to advise the NWMO RCOG’s TAC. Continue to enhance the process that includes public engagement for selecting representation on the group. The Subcommittee Chair will attend TAC meetings when possible, to help ensure communication between the two groups.	Transportation Staff		June 30, 2026
Coordinate at least two subcommittee meetings. Incorporate presentations from MODOT multi-modal divisions into the subcommittee and TAC meetings to increase understanding of various modes. Document meetings through agendas, minutes, sign-in sheets.	Transportation Staff		June 30, 2026

Maintain/update an inventory of multi-modal transportation stakeholders with contact information.	Transportation Staff		June 30, 2026
Create/update sections of the Regional Transportation Plan to reflect multi-modal inventory, needs, service providers, stakeholders, High-Priority, Unfunded Multi-modal needs, and incorporate maps/GIS as needed.	Transportation Staff		June 30, 2026
Work with subcommittee, multi-modal stakeholders and TAC to update and prioritize regional multi-modal needs list and develop Multi-Modal High Priority, Unfunded Needs (HPUN) list to be approved by NWMO RCOG Executive Board and submitted to MODOT.	Transportation Staff		June 30, 2026
Attend meetings, training and conferences to expand knowledge of modes.	Transportation Staff		June 30, 2026
Participate in MODOT multi-modal meetings as requested.	Transportation Staff		June 30, 2026
Total Staff Hours		379	

Task 4 Budgeted Funds:

Total Task Expense:	\$15,434.53
MoDOT 80% Share:	\$12,347.62
RPC 20% Share:	\$3,086.90

FY26 FINANCIAL SUMMARY BY TASK

FY 2026 Transportation Budget Overview				
Task	Name	RCOG Share	MoDOT Share	Task Total
1	Administration	\$ 3,720.99	\$ 14,883.98	\$ 18,604.97
2	Core Activities and Public Engagement	\$ 12,754.15	\$ 51,016.61	\$ 63,770.76
3	Professional Development	\$ 2,663.05	\$ 10,652.22	\$ 13,315.27
4	Multi Modal	\$ 3,086.90	\$ 12,347.62	\$ 15,434.52
	Total	\$ 22,225.11	\$ 88,900.42	\$ 111,125.53
Total Project Expenses:		\$ 111,125.53		
80% MoDOT Allocation:		\$ 88,900.42		
20% Local Allocation:		\$ 22,225.11		

FY26 TRANSPORTATION BUDGET OVERVIEW

FY2026 Transportation Budget	Administration-Task 1		Core and Public Engagement Activities-Task 2		Professional Development-Task 3		Multi Modal - Task 4		Total	
Staff (S/F)	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amounts	Hours	Amount
Executive Director	0	\$0.00	0	\$0.00	24	\$1,951.17	-	\$0.00	24	\$ 1,951
Associate Director	96	\$6,971.72	219	\$16,904.24	50	\$3,631.11	71.00	\$5,156.17	436	\$ 31,663
Fiscal Officer	188	\$4,548.10	0	\$0.00	0	\$0.00	-	\$0.00	188	\$ 4,548
Community Planner-HM	0	\$0.00	377	\$15,745.25	50	\$2,088.23	-	\$0.00	427	\$ 17,833
Community Planner - SB	0	\$0.00	46	\$1,224.12	10	\$266.11	-	\$0.00	56	\$ 1,490
Project Assistant - HB	0	\$0.00	178	\$3,875.56	50	\$1,088.64	260.00	\$5,660.93	488	\$ 10,625
Community Planner - CP	0	\$0.00	80	\$3,231.18	24	\$969.35	38.00	\$1,534.81	142	\$ 5,735
GIS	0	\$0.00	315	\$12,722.77	25	\$1,009.74	10.00	\$403.90	350	\$ 14,136
Staffing Total	284	\$ 11,519.82	1,215	\$ 52,793.11	233	\$ 11,004.36	379	\$ 12,755.81	2,111	\$ 87,983.09
Direct Expenses		Amount		Amount		Amount		Amount		Amount
Mileage		1,210.30								\$ 1,210
Lodging		820.00								820
Meals		220.00								220
Postage, Copies & Supplies		345.69								346
Meeting Expense		300.00								300
Conf. Fees & Dues		535.00								535
Other / Misc		1,235.00								1,235
Direct Total		\$ 4,665.99		\$ -		\$ -		\$ -		\$ 4,665.99
Indirect Total		\$2,419.16		\$11,067.65		\$2,310.91		\$2,678.72		\$ 18,476.45
Grand Total	284	\$ 18,604.97	1,215	\$ 63,770.76	233	\$ 13,315.27	379	\$ 15,434.52	2,111	\$ 111,125.53

NWMO RCOG MISSOURI TAC MEMBERS

Atchison County

Curtis Livengood
Vacant
Vacant

Gentry County

Gary Carlson, Chair
Roger Rice
Vacant

Holt County

Carla Acton
Tom Bullock
Steven Hogle

Nodaway County

Chris Burns
Brian Engle
Matt Smith

Worth County

Regan Nonneman, Vice Chair
Anthony Steinhauser
Jubal Summers

NWMO RCOG MULTI-MODAL STAKEHOLDER SUBCOMMITTEE MEMBERS

Atchison County

Monica Bailey
Cindy Sons, Vice Chair

Gentry County

Mackenzie Manring
Laverne Smithson

Holt County

Kelly Bordewick
David Tam

Nodaway County

Katie Constant
Ryan Heiland

Worth County

Kera Galanakis
Lizzie Jeanes

At-Large

Beth Langley, Chair

NWMO RCOG EXECUTIVE BOARD

Atchison County

Kim Brake
Danny Kemerling
Curtis Livengood
Scott Poppa

Gentry County

Derek Brown
Jeff Osborn
Roger Rice
Vacant

Holt County

Tom Bullock
Bryan Markt
Matt Stiens
Richard Wilson

Nodaway County

Bill Walker
Bryan Williams
Vacant
Vacant

Worth County

Ben Abplanalp
Lizzie Jeanes
Jubal Summers
Vacant

At-Large

Doug Sutton
Pat Walter

NWMO RCOG TRANSPORTATION PROGRAM STAFF

Sarah Basore, Community Planner
sarah@nwmorcog.org

Peyton Bell, Project Assistant
peyton@nwmorcog.org

Heather Montenguise, Community Planner
heather@nwmorcog.org

Amy Dowis, Associate Director
amy@nwmorcog.org

Community Planner – CP

GIS

The FY26 Work Plan will go before the TAC on May 20, 2025, for recommendation to the NWMO RCOG Executive Board for approval. The FY26 Work Plan was approved by the NWMO RCOG Executive Board at their meeting on June 26, 2025.